

Maryanne Lanier Dixon Jones

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Smyrna. Georgia 30082

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OBJECTIVE: To become an effective teacher advocating and motivating students to pursue higher academic achievement

Education: **M.A. Special Education**
Grand Canyon University – Phoenix, Arizona

M. A. Secondary Education
Grand Canyon University - Phoenix, Arizona

B.A. English/Professional Communication
Marygrove College-Detroit, Michigan

Employment:

JOHN LEWIS INVICTUS ACADEMY

August 2019- Present

SPECIAL EDUCATION TEACHER

Duties: Instructional teaching of core subjects in accordance with the Georgia Department of Education. Prepare weekly lesson plans and monitor students' classroom participation using various teaching strategies and activities to ensure academic growth. Collect assessment data and prepare quarterly report cards and progress reports. Oversee students' Individual Educational Plans (IEP) and arrange annual IEP team meetings. Attend staff meetings and participate in staff Professional Development. Supervise paraprofessional/assistants in performing classroom activities with students.

HARPER-ARCHER MIDDLE SCHOOL

January 2017 – May 2019

SPECIAL EDUCATION TEACHER

Duties: Instructional teaching of core subjects in accordance with the Georgia Department of Education. Prepare weekly lesson plans and monitor students' classroom participation using various teaching strategies and activities to ensure academic growth. Collect assessment data and prepare quarterly report cards and progress reports. Oversee students'

Individual Educational Plans (IEP) and arrange annual IEP team meetings. Attend staff meetings and participate in staff Professional Development.

ARTHUR M. BLANK YMCA

July 2013 – June 2014

Instructional Specialist

Duties: Monitor the academic goals of children assigned to the After-School Program. Perform reading assessments for Pre-K and Kindergarten students using the Dynamic Indicators of Basic Early Literacy Skills (DIBELS). Prepare children in grades 1-5 to take the i-Ready Diagnostic assessments in math and reading. Supervise children's outdoor activities.

ARTHUR M. BLANK YMCA

January 2013 – July 2013

After school counselor

Promote youth development through physical fitness, social interaction, and mentoring. Assist with homework and planning activities.

Sligh Middle School

October 2011- June 2012

ELA Teacher

Teach remedial reading to students at risk of failing; prepare monthly assessments reports; prepare quarterly progress reports; coordinate parent/teacher conference; attend all professional development trainings and classes.

Sligh Middle School

February 2011 - June 2011

ELA Teacher

Teach advanced reading and composition, prepare progress reports. Coordinate parent/teacher conferences, attend department meetings and Professional Development training.

Hillsborough County Public Schools

October 2010 - February 2011

Substitute Teacher

Implement teaching activities according to assignments and lesson plans; support and enforce schools' mission statement and students' academic goals; provide additional assistance as needed.

AHA! Tutors - Tampa, FL 33609

October 2010 to April 2011

Part-Time Teacher/Independent Contractor

Provide in-home tutoring to students in preparation for the State-wide assessment test; FCAT.

Clayton County Public Schools - Riverdale, Georgia 30293

August 2009 - June 2010

Special Education Collaborative Teacher

Provide hand-over-hand activities with students; Lead group activities and sensory skills; Assist with Physical and Occupational Therapy; Reinforce Behavior Intervention Plans; Monitor and process Individual Evaluation Plans, Provide parental support.

Clayton County Public Schools - Morrow, Georgia 30260

August 2008 - June 2009

Special Education Collaborative Teacher

Collaborative teaching in English and Reading; Early Intervention Planning support; Assessment testing; Reinforce Behavior Intervention Plans; Monitor and process Individual Evaluation Plans, Provide parental support.

Kelly Educational Staffing - Detroit, Michigan 48226

August 2004 - December 2006

Teacher

Prepare daily and weekly lesson plans; Coordinate and implement students class schedules; administer the Woodcock-Johnson Assessments; Conduct frontal teaching in vocabulary skills and reading comprehension; Prepare quarterly progress reports; Case manager of Individual Educational Plans (IEPs), Provide support to the IEP Assessment team.

Inkster Public Schools - Inkster, Michigan 48141

August 2001 to July 2004

Reading/Science Teacher

Prepare daily and weekly lesson plans; perform frontal teaching in Reading, and Health Science, administer Stanford Nine testing; Coordinate schedules for students and teachers; Coordinator and Editor of school's newsletters; Coordinator of Debate Team; Coordinator of Talent Shows; Coordinator of fund-raisers; Coordinator of debate teams.

Extra-curricular activities/interests

Member of Delta Sigma Theta Sorority

References furnished upon request

Garner, Ramon – ramon.garner@atlanta.k12.ga.us

Fitts, Samantha, Dr. – sfitts@atlanta.k12.ga.us

Stokes, Patrice – pstokes@atlanta.k12.ga.us

Davis, Donna – Donna.Davis@atlanta.k12.ga.us

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